

# Vlad Olkhovetsky

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**Objective:** To obtain a position as an Office Equipment Technician with a company that has room for growth.

## **Education:**

**QBI The Training Institute, Inc.**      **Long Island City, N.Y.**      **10/2013**  
*Office Equipment and Photocopier Repair Certificate*

**Theory:** Basic and Advanced Troubleshooting Techniques, Digital Copier Process, Preventive Maintenance, Component Assembly/Disassembly, Knowledge of Xerographic copy process, Mechanical Troubleshooting, Installing and removing computer software and hardware, basic networking TCP/IP, Schematic reading, Basic Electronics.

## **Instructional Equipment /Troubleshooting Experience:**

- **Copiers:** Canon IR105, Toshiba E Studio 550
- **Printers:** HP 4 Plus, HP 4100DNT, HP 4000TN, HP 8150
- **Color Printers:** HP Color Laser Jet 4700DTN

**Herbert H. Lehman High School**      **Bronx, N.Y.**      **6/2007**  
*General High School Diploma*

## **Employment History:**

**United States Census, New York, NY**    *Enumerator*      **3/2010 – 6/2010**

- Responsible for going door-to-door and conducting interviews in order to collect data on nonresponsive households in an assigned territory.
- Filled out questionnaires for individual households and recorded any relevant information regarding the dwelling or the outcome of visits.

## **Licenses/Skills:**

Valid NY State Driver's License  
Bilingual English/Russian

*References – Supplied upon request*