

John Clarke

contact: bhiggins@qbitti.com

Objective: To obtain gainful employment as a Plumber's Helper where I can utilize my training and continue to advance in the Plumbing Field.

Education:

QBI, The Training Institute, LIC, NY

Plumber's Helper Certificate

7/2016

Technical Skills:

- Plumbing Code (NYC/National)
- Sweating Copper Pipe
- Power/Hand Tools
- Applied Math for Plumbing
- Pipe and Pipe Fittings
- Cutting & Threading Steel Pipe
- Cold/Hot Water Systems
- Use of Sawzall, Core Drill, Ridgid 300
- Drainage, Waste & Vent Systems
- Fixtures, Installations & Repairs
- Flaring & Soldering
- Blueprint Reading

Experience:

New York State Facility, Queens, NY

6/09 - 11/15

Assistant to Director of Social Matters

- Responsible for processing the payroll.
- Coordinated Director's daily calendar and appointments.
- Assisted with job placement.

North Entertainment Limousines, New York, NY

1/96 - 5/09

Owner Operator

- Handled day to day operations for my limousine company.
- Hired and fired drivers and staff.
- Did marketing for new business.

Licenses/Skills:

10 Hour OSHA Card

NJ State Driver's License

Microsoft Word, Powerpoint, Excel, Outlook

References Available Upon Request